



AGENDA

Public Works Committee Regular Meeting

North Annex

701 N. Main

Clovis, NM 88101

8:30 AM , Wednesday, January 28, 2026

I. ROLL CALL

II. APPROVAL OF MINUTES

1. Approval of Minutes from July 23, 2025.

III. NEW BUSINESS

1. Discussion and Recommendation regarding Residential Street Lighting, Justin Howalt, City Manager
2. Discussion Regarding Proposed Closing of Railroad Crossing on Waldhauser.
3. Request for Approval for Discussion and Recommendation of Residential Paving Areas, Clint Bunch, Director of Public Works.
4. Discussion of Road Bond Projects, Clint Bunch, Director of Public Works.

IV. REPORTS

- A. City Update - Justin Howalt, Clint Bunch
- B. Schools Update - Jay Brady

V. FOR THE GOOD OF THE ORDER

Next meeting: 8:30am, Wednesday, February 25, 2026, North Annex Clovis-Carver Library, 701 N. Main St., Clovis, NM 88101.

VI. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed. Items placed under the Consent Agenda are recommended by the City Manager as Consent Items.



City of Clovis, New Mexico
Request for Commission Approval

Type of Action: Action
Date Action Required: January 28, 2026

Requestor: Jamie Foster
Department: Administration
Date: 01/28/2026

II.1

Approval of Minutes from July 23, 2025.

Background/Summary:

Fiscal Impact:

Requestor's Suggested Alternative(s):

Requestor's Recommendation(s):



Public Works Committee ~ Minutes ~

321 North Connelly St
Clovis, NM 88101
www.cityofclovis.org

July 23, 2025

8:30 a.m.

North Annex, Clovis-Carver Library

I) ROLL CALL

Present: Chris Bryant
Clifford Martin
Len Vohs
Izik Crispin
Debbie Zamora

Absent: Gene Porter
George Jones
Randy Rodriguez

Others Present: Justin Howalt, City Manager
Clint Bunch, Public Works Director
Vicki Reyes, Assistant City Clerk
Jay Brady, Clovis Municipal Schools
Loran Hill, Clovis Municipal Schools
Garrick Sherrod, Clovis Municipal Schools
Mayor Morris
Laura Wyche, Human Resources Director

II) APPROVAL OF MINUTES

II.1) [Approval of minutes of May 28, 2025.](#)

[Cover Page](#) 

[May 28 2025 Public Works Committee minutes.docx](#) 

RESULT: ADOPTED [UNANIMOUS]

MOVER: Gene Porter

SECONDER: Clifford Martin

AYES: Clifford Martin, Gene Porter, Len Vohs, Izik Crispin, Debbie Zamora

NAYS: None

ABSENT: Chris Bryant, George Jones, Randy Rodriguez

III) NEW BUSINESS

III.1) Discussion and Recommendation Regarding Residential Street Lighting, Justin Howalt.

Cover Page 

Mr. Howalt advised the City of Clovis applied for and received \$200,000 in Capital Outlay funding during the last Legislative Session for residential street lighting. They just completed installation of 22 new solar street lights in District 3 with prior Capital Outlay funding. He would like the board to consider the next location for street lights. They are considering District 3 again. He has asked the IT Department to map where they have lights currently. The following have intersections with no street lights: District 1 has 68, District 2 has 89, District 3 has 78 and District 4 has 66. They should come up with a plan to work their way through the city instead of randomly spreading them out. They have \$200,000 available to purchase the lights once the grant comes in. He advised he would bring this back to a future meeting for recommendations.

Commissioner Porter asked if they were supposed to consider starting in one district to complete before moving to the next one. Mr. Howalt advised they could select one large area to begin in one district. Commissioner Porter asked if they should consider crime when selecting a location. Mr. Howalt advised they did consider that last time they installed lighting. Mr. Crispin asked if they elected to stay in one or two districts. Mr. Howalt advised they chose to focus on District 3. Since they started in district 3 last year it was a focus for this funding.

Mr. Vohs advised years ago Xcel came up with a plan and pricing for lighting. He asked if they have considered that. Mr. Howalt advised because of where the lights are in intersections it is challenging and they have had conversations about having Xcel Energy install the lights, but it is considered anti-donation.

Commissioner Porter asked if the focus would be in District 3 again. Mr. Howalt advised at this point it would be. As they move forward though he would like to group those to cover a larger area. Commissioner Porter advised he didn't have a problem starting in one district but doesn't want to just stay there. Commissioner Zamora advised she has had calls from constituents in District 3 regarding issues because of the lack of lighting. She advised she agreed that they don't have to stay in District 3 but should focus on it for now. Commissioner Porter advised that's what he meant to say, that they could start in District 3 for this round and then move to another district for the next round and so on. Mr. Howalt advised at \$200,000 that would allow for 10 lights. Mr. Crispin advised District 2 looks like it might be the highest need. Mr. Bunch advised the areas that need the most street lights are usually the ones that have underground power.

Mr. Martin advised he lives on the south side of town in the Pineway area and even though it is very dark in this area there isn't a lot of crime.

III.2) Discussion and Recommendation Regarding Medians on Texas Street, Justin Howalt.

Mr. Howalt advised Texas Street is between Dion's and the shopping center that leads into Walmart. There were no median improvements on Prince Street when Walmart was built. As part of that construction the city required them to make Texas Street a right in, right out. When NMDOT made the Prince Street improvements they added the current medians making Texas Street a right in, right out. They don't need the median to be in place and based off ordinances regarding panhandling, because of the size of the median, are allowed to be located within that area as long as they are not blocking the sidewalk. He received a quote from K. Barnett to remove that median so that there would also not be a place for someone to panhandle there. The cost would be \$8,600 plus tax.

Commissioner Porter advised he liked the idea of removing the median to not allow for panhandlers. It's also a distraction for drivers.

Commissioner Porter made a motion to approve the removal of the median and having it paved; Mr. Martin seconded the motion.

RESULT: ADOPTED [4-1]

MOVER: Gene Porter

SECONDER: Clifford Martin

AYES: Clifford Martin, Gene Porter, Len Vohs, Debbie Zamora

NAYS: Izik Crispin

ABSENT: Chris Bryant, George Jones, Randy Rodriguez

IV) REPORTS

City Update

MLK

They have a month left. They are working on sidewalks on the west side and then will finish on the east side. The project has taken longer due to utility situations, replacing manholes and the weather.

Main Street Improvements

They received bids and have been working with the contractor. The original bid came in over budget so they have been value engineering the project, but have completed that. This will go before the city commission at their meeting on July 29th.

Purdue and Echols

This is ongoing. The storm drain system is almost to Cameo Street. With this type of construction it's very deep so they are utilizing trench boxes for workers safety.

Goodwin Trails

K. Barnett has finished paving the parking lot. They still have to make drainage improvements,

complete the trail and install the playground equipment.

SERPTO

They should hear something in August regarding the projects they submitted.

Mr. Howalt advised they applied for MAP and CoOp Funds. They received funding to add a median on the west leg of the intersection at 21st and Prince through the Municipal Arterial Program. They will create a turn bay going north bound and will keep people from going left out of Walgreens on 21st Street. Ross Street is a right turn only and this would allow for a left turn with this change. At Thornton and 7th they have received funding to replace the signal.

Mr. Bunch advised K. Barnett has started their residential paving. They have completed Fairway Terrace and are starting on Sandia. They are working on concrete at 14th and Prince due to buckling of the sidewalk and curb and gutter.

Schools Update

Barry Elementary

This is 99% complete and should be finished by the end of the month.

Marshall Auditorium

Lighting and sound have been completed. They will showcase the auditorium at Convocation on August 8th. Norcom is starting on the seats today.

CHS

B building has been converted to office space and should be complete August 8.

CHS Library

They have two new classrooms and 10 new offices

Freshman Academy

They are renovating this for Iacademy and Ican. They will begin renovations in the fall on the south side to make this a training complex as well as housing nursing, food service, special education services, and mental health.

Mr. Brady advised this was part of the partnership with the city. Coach Garrick Sherrod advised due to the partnership between the schools and the city they have been able to offer more opportunities to the kids. Last year for flag football they had 637 kids, volleyball had 519 kids, and basketball had 942 kids. They were all able to participate for free. The more opportunities kids have the less likely they are to get into trouble. The month of June they offered a sports camp and a fine arts camp each week for the entire month. Week 1 they had 236 kids in volleyball and 215 in fine arts, week 2 football had 207 kids and fine art had 254, week 3 basketball had 302 kids and fine arts 156 and week 4 soccer had 303 kids and fine art 153. The average was 457 kids that participated in something with the summer program. Everything was being coached by high school athletes and coaches. This year they will add indoor soccer, cheer

and dance clinics and the end of the year will be a track and field day. They are also working with CYSA on the soccer portion, so they don't interfere with their season.

Mr. Brady advised he was very encouraged with the partnership with the city and expects their numbers to continue to increase. Mr. Vohs advised the mentorship program is a win win. Mr. Brady advised Nick Williams is the new Athletic Director. He has been very active and involved with all of the students and coaches.

They have been working on a 5 year Strategic Plan that will be sent out to the community as soon as it's ready. He also plans to share this with the committee.

CHS is at the end of life for a facility so they will pursue a GO Bond in November to renovate and replace the high school. There will also be a continuation of their 2 mil levy which is already in place. This is 100% aimed at renovating the high school. It will be done in 3 phases and will take a decade to complete. He will host tours of the high school to show the need for renovation.

Mr. Brady advised they will have around 2,000 kids at the high school this year and most of them don't drive to school. Buses will move to the north side by the tennis courts and pick up and drop off will be by the ROTC building. The parking lots are not utilized like they used to be. They are going to address the kids that choose to park off campus and get them to park on campus. Mr. Howalt advised the city would be installing school flashers as well. They will relocate the school flashers that are currently on Grand, that served Lincoln Jackson, to 21st Street. They are also working with the schools to get the kids to park on campus. They have permitted parking in the residential neighborhoods that has not been enforced in several years. They are going to issue parking permits to all of the residents and work with the PSA officers to enforce this.

V) FOR THE GOOD OF THE ORDER

Mayor Morris advised he wanted to thank the citizen members that serve on the committees. He advised the boards and committees would not operate the way they do without their service. He presented Mr. Crispin, Mr. Martin and Mr. Vohs with Certificates of Appreciation for serving on this board.

VI) ADJOURNMENT

There being no further business to come before the committee the meeting adjourned at 9:16 a.m.

Mayor

SEAL
(ATTEST)

City Clerk



City of Clovis, New Mexico
Request for Commission Approval

Type of Action: Action
Date Action Required: January 28, 2026

Requestor: Justin Howalt
Department: Administration
Date: 01/28/2026

III.1

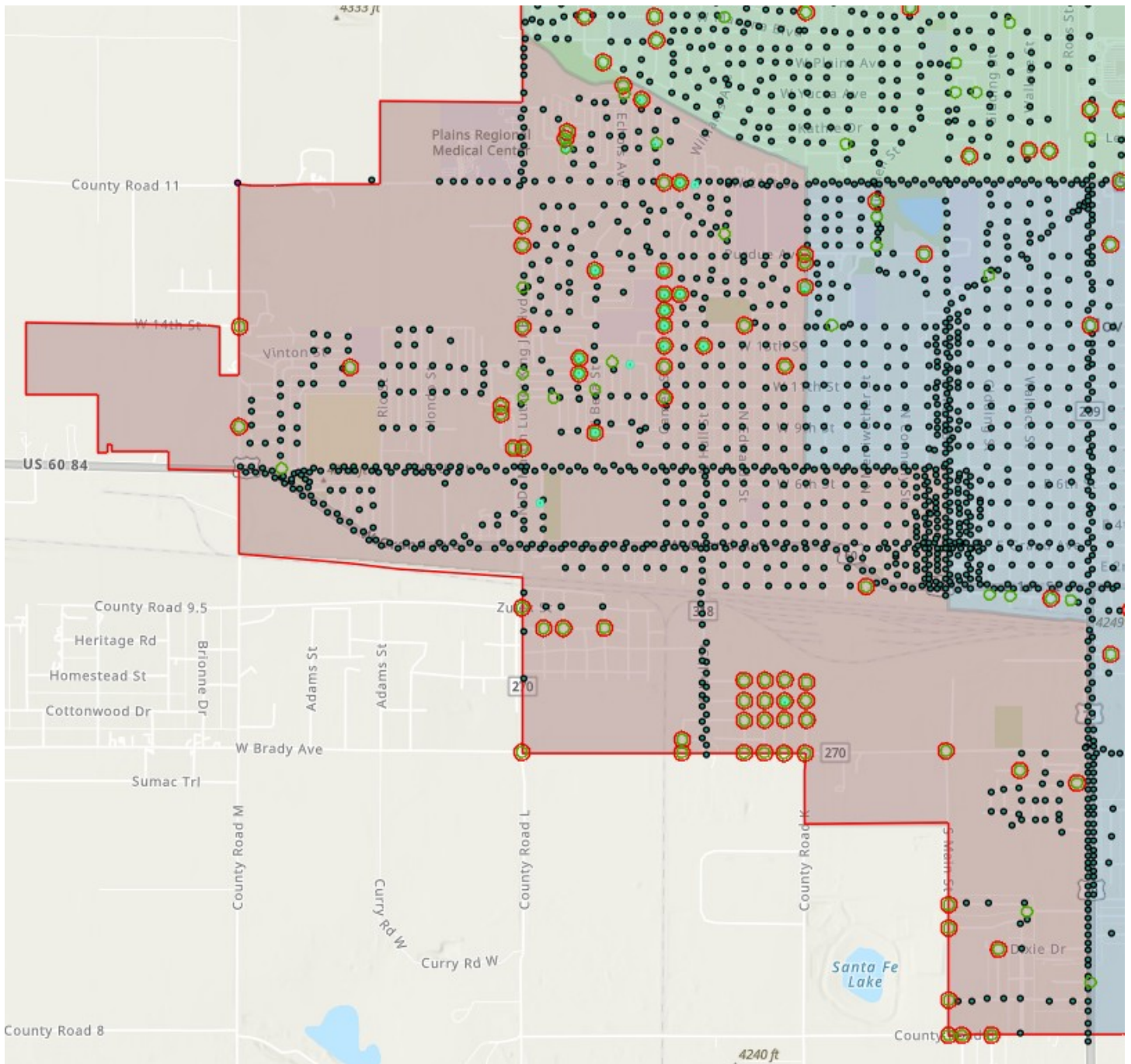
Discussion and Recommendation regarding Residential Street Lighting, Justin Howalt, City Manager

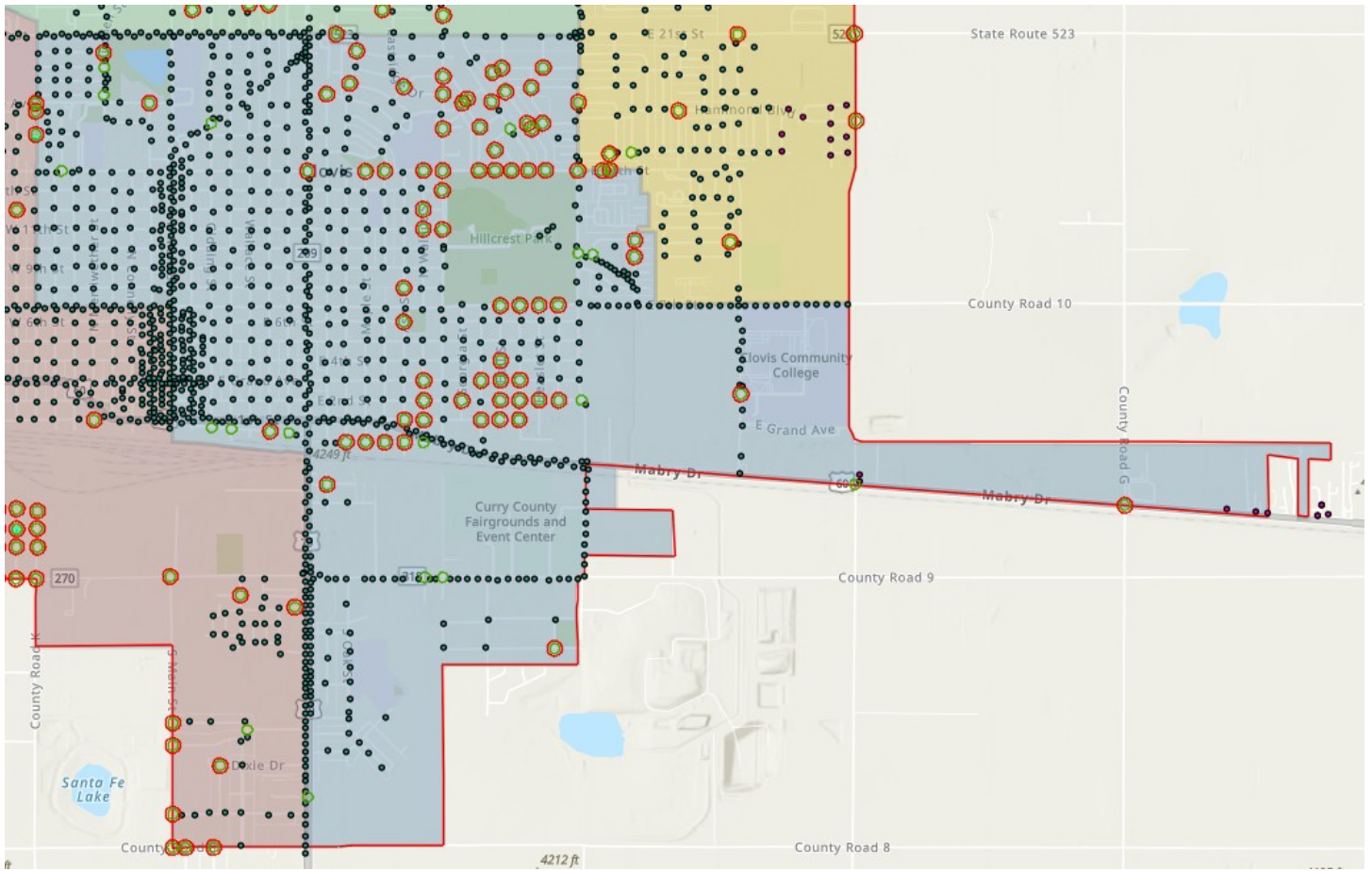
Background/Summary: The City of Clovis received \$200,000 during the 2025 Legislative Session for residential street lighting. The Public Works Department is seeking direction on where to install approximately 20 lights.

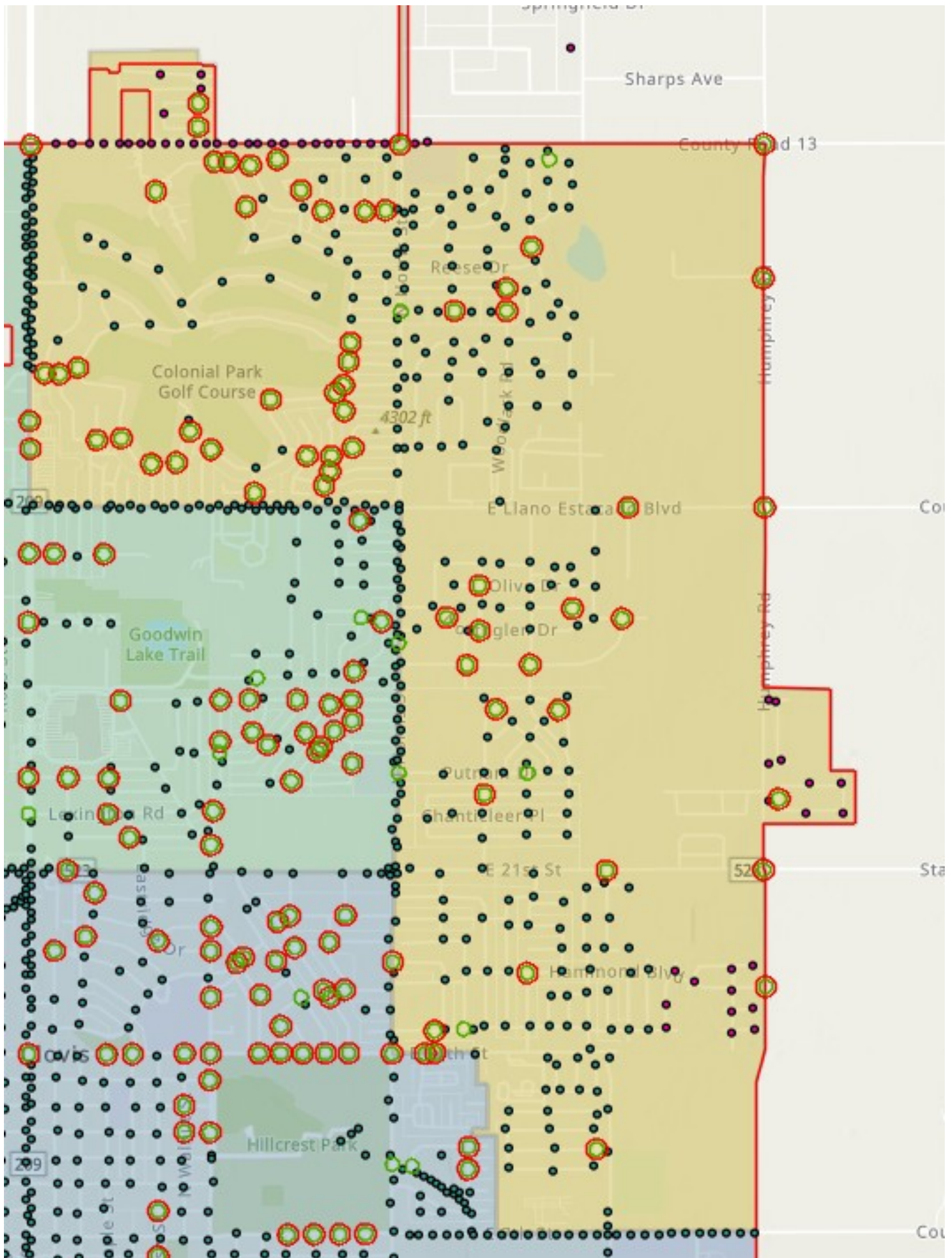
Fiscal Impact:

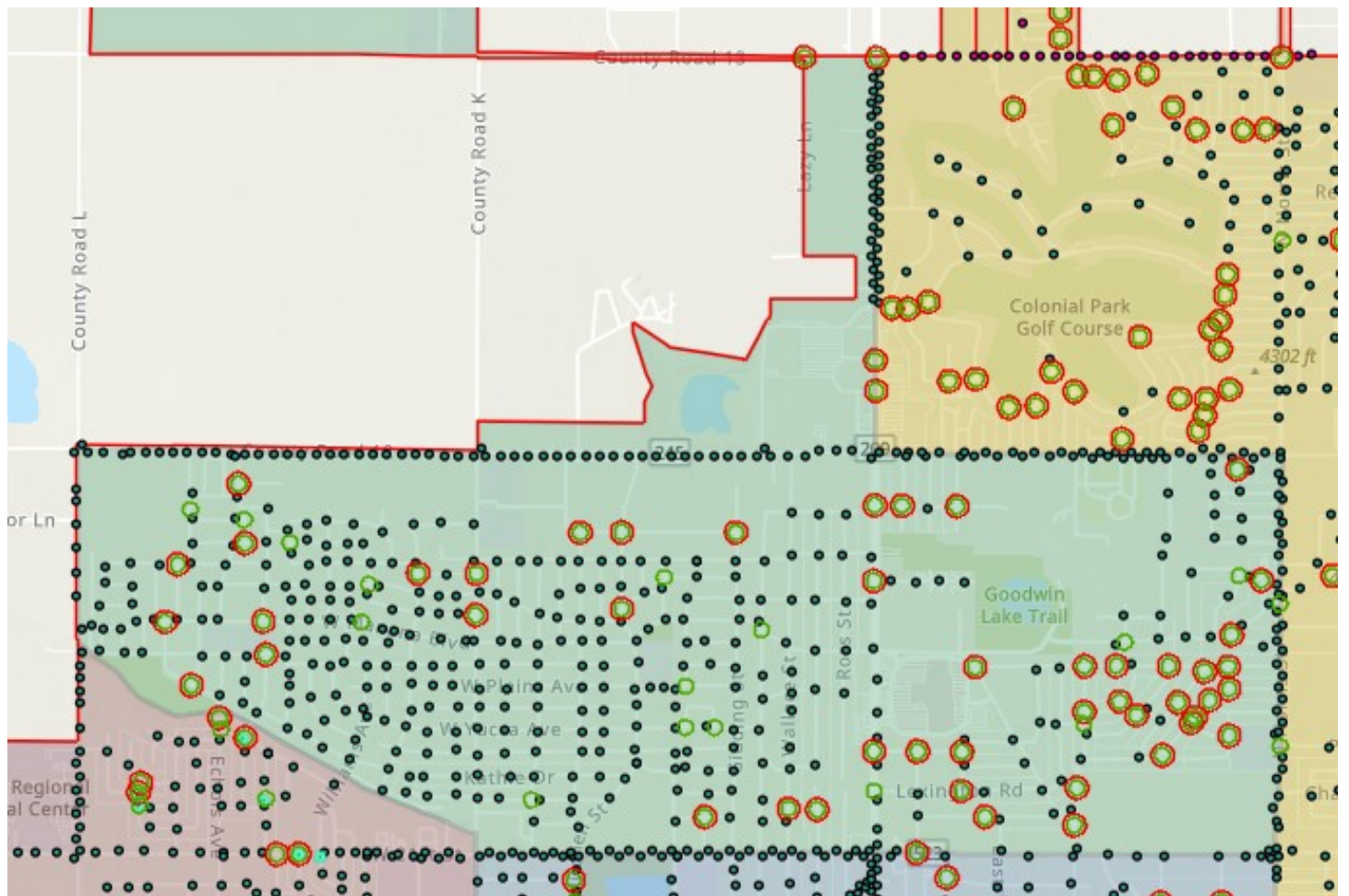
Requestor's Suggested Alternative(s):

Requestor's Recommendation(s):









Commission District	Total Intersections without a streetlight (100 ft)
1	68
2	89
3	78
4	66
Grand Total	301

Commission District	Total Intersections without a streetlight (150 ft)
1	63
2	73
3	66
4	50
Grand Total	252



City of Clovis, New Mexico
Request for Commission Approval

Type of Action: Discussion
Date Action Required: January 28, 2026

Requestor: Justin Howalt
Department: Public Works
Date: 01/28/2026

III.2

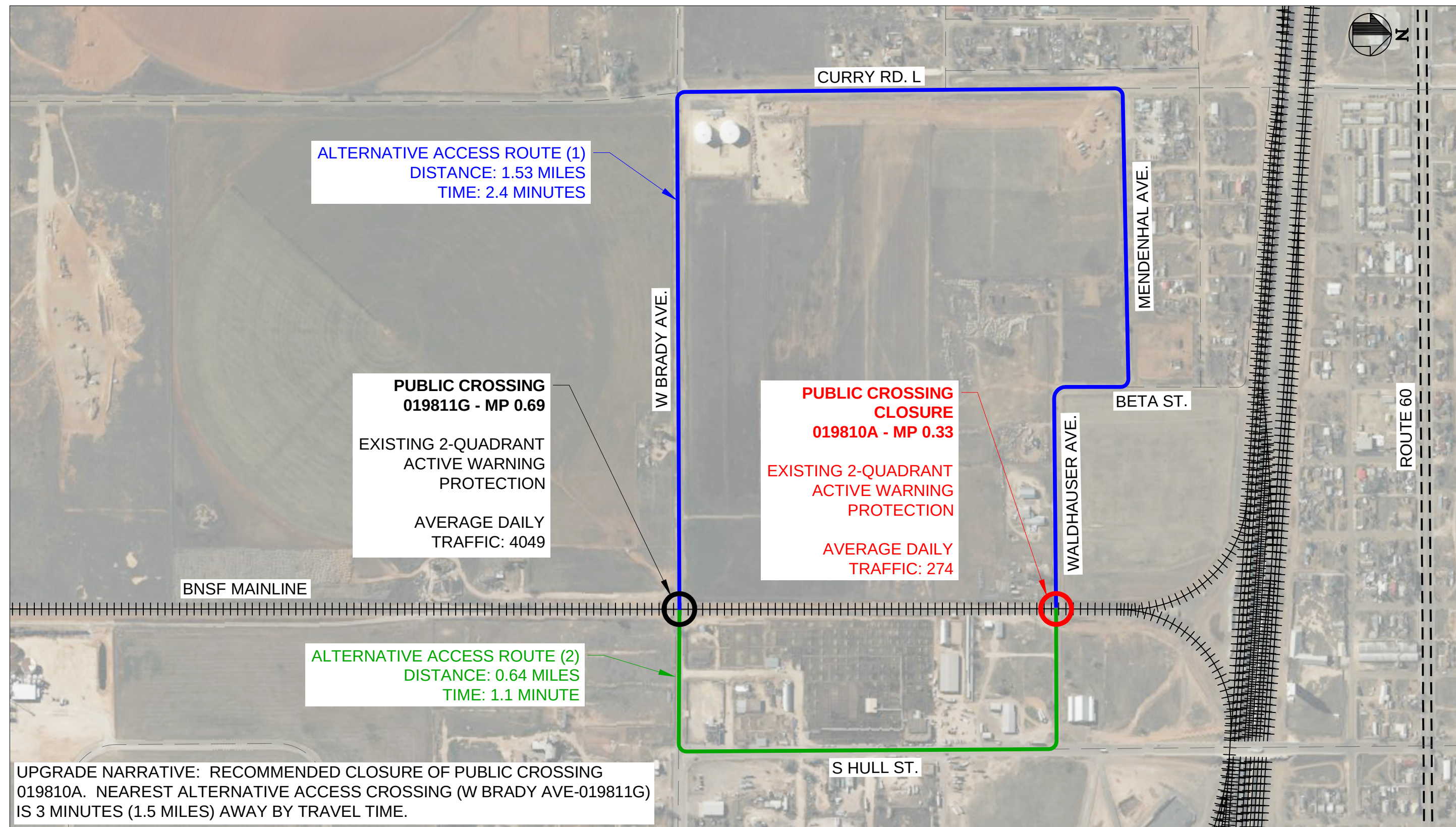
Discussion Regarding Proposed Closing of Railroad Crossing on Waldhauser.

Background/Summary: BNSF and NMDOT have evaluated the railroad crossing along the Carlsbad line and are making recommendations for any proposed improvements or closures. For the Brady Street crossing they are only recommending making sure the signing and striping are in compliance with the MUTCD. The Waldhauser crossing they are recommending closure. The AADT for the crossing is 274 vehicles. The estimated alternate route would increase the drive time approximately 2.4 minutes. BNSF and NMDOT would provide the funding to close the crossing and make any necessary improvements.

Fiscal Impact:

Requestor's Suggested Alternative(s):

Requestor's Recommendation(s):



PROJECT NUMBER	COST ELEMENT	LINE ITEM	CONTRACT DESIGNATOR	PHYSICAL ENTITY	WORK ELEMENT

REV	DATE	DESCRIPTION	BY SIB	APP

Information is confidential on all plans, drawings, specifications, and/or information furnished here in shall remain the property of the Burlington Northern Santa Fe Railway and shall be held confidential and shall not be used for any purpose not provided for in agreement with the Burlington Northern Santa Fe Railway.

DESIGNED BY	JL
DRAWN BY	JL
CHECKED BY	AR
APPROVED BY	AR
DATE	05/01/2025



BNSF RAILWAY
CARLSBAD CORRIDOR STUDY
CLOVIS, NM - LAKE ARTHUR, NM
019810A - EXHIBIT

CONTRACT NO.		60730854	
DRAWING NO.		AERIAL EXHIBIT	
REVISION	0	SHEET NO.	019810A
SCALE		1" = 500'	



City of Clovis, New Mexico
Request for Commission Approval

Type of Action: Action
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Requestor: Jamie Foster
Department: Administration
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III.3

**Request for Approval for Discussion and Recommendation of Residential Paving Areas, Clint Bunch,
Director of Public Works.**

Background/Summary:

Fiscal Impact:

Requestor's Suggested Alternative(s):

Requestor's Recommendation(s):



City of Clovis, New Mexico
Request for Commission Approval

Type of Action: Discussion
Date Action Required: January 28, 2026

Requestor: Jamie Foster
Department: Administration
Date: 01/28/2026

III.4

Discussion of Road Bond Projects, Clint Bunch, Director of Public Works.

Background/Summary:

Fiscal Impact:

Requestor's Suggested Alternative(s):

Requestor's Recommendation(s):